

Meeting of the Board of Trustees of the Troy Library January 9, 2018

Attendees: N. Burgin, M. Gavazzi, E. Katz Greenstein (presiding), M. Miller, M. Oliver, A. Nock, L. Segreto
Also attending,: P. Hicok

Minutes: Corrections are as follows: "The Treasurer made the motion..." The correct abbreviation is SHPO, not SHIPO. The motion was made by M. Oliver and seconded by L. Segreto to approve the minutes as corrected. Minutes approved.

No public comment.

Treasurer's report and approval of expenditures: M. Oliver made the motion, seconded by M. Miller to pay the bills. SAM grant resolution:" Resolved: That the Troy Public Library set aside a minimum of \$7,000 to be used to supplement the SAM grant of \$125,000 to rehabilitate the east brick wall of the Main Library Building." Motion made by M. Miller, and seconded by M. Gavazzi and approved by the Board. President's report: Thursday, January 25 2018, at 5:30, we will have Brenda Wilson-Hale meet with us. Upper Hudson's CORE training will be held on January 17, April 11, July 10, and October 11. February 15 is the Advocacy Preparation at Upper Hudson. February 28 is Advocacy Day in Albany. Wear your "Libraries=Education" pins.

Director's report: We had two big donations last year totaling \$15,000. Last year's appeal raised a net of \$28,788.01. Melissa Tallini is a new hire, who needs Board approval. Motion to approve M. Tallini's hire was made by N. Burgin and seconded by A. Nock. Her hire was approved. We would like to use the flag room upstairs off the main reading room as a small meeting room. We could use the two doors upstairs by the elevator to enclose the space. One panel on each door would need to be replaced with tempered glass. The doors would be kept locked. This room would have to be reserved. A discussion ensued about the Art Gallery upstairs. Would it be possible to put doors on it? Maybe pocket doors? All Children's programming is done upstairs, in the Art Gallery. The storage area off that room stores Children's and Young Adult program stuff. A motion was made by M. Gavazzi and seconded by A. Nock to move the upstairs doors by the elevator to the reading room and replace one panel with on each door with tempered glass. The motion was approved. Thank you to The Friends of Troy Public Library for buying the shades for the Art Gallery and Flag Room. First Light is currently supplying TPL with phone and internet access. The director recommends upgrading our phone system. Handsets would cost \$2,250 for ten, if we purchase them. There will be a monthly reoccurring charge of \$889. The advantage of purchasing them outright is that they would come with a manufacturing warrantee. Upgraded service would give us voice mail, and an automated answering system. We are still waiting for the audit. Additional information can be found on the Director's Report January 9, 2018.

No public comment.

New/Old business: A. Nock's name was put forth for the Chair of the Administrative Committee, by M. Gavazzi. The motion was seconded by L. Segreto. The motion passed. M. Gavazzi brought an issue to the board. A patron forgot his library card and didn't have any ID on him. He felt the reaction of the staff (refusing to check out the material to him) could have been more customer oriented. Paul apologized to the patron and discussed the matter with staff. Upper Hudson has the rule that without ID, no material is allowed to be checked out. M. Gavazzi will check to see how other libraries handle this situation. A. Nock was impressed with the fund raising letter. It showed what the library does. More marketing is needed. M. Miller will send out a Doodle Poll to see what date in February works best for a building committee meeting.

Next meeting February 13, 2018. Finance is at 5:15 and the regular board meeting is at 5:30.