

Meeting of the Board of Trustees of the Troy Library December 18, 2018

Attendees: N. Burgin, M. Gavazzi(presiding), E. Katz Greenstein, M. Miller

Also attending: J. Charde

Minutes: In the President's report it should read, "The director was thinking we could have staff volunteer..." Approved with this correction on a motion made by M. Miller and seconded by E. Katz Greenstein.

Public Comment: None.

Treasurer's report: M. Miller recommended "we pay the bills." M. Gavazzi seconded the motion recommended by the financial committee. Approved.

Building Committee Report: We met the first Monday of December. We reviewed the status of both buildings to make sure everyone was on board. M. Miller created spreadsheets on the projects for both buildings. Included are the grant statuses for those projects that have them. Our next meeting is January 7 at 5 PM, at the Main library. E. Katz Greenstein pointed out that the Friends of the Library has a meeting at 6 PM. M. Miller said that we will have an hour meeting.

Administrative Committee Report: None

Fundraising Committee Report: None

Adult Services Department: Postponed.

Sexual Harassment Policy: This needs to be in place by January 2019. There will be training. The library modeled the policy on that of New York State. M. Miller made the motion to accept, with E. Katz Greenstein seconding the motion, with the understanding that a policy on General Harassment is already in place. Motion passed.

DVD late fines: Postponed

UHLAN extension agreement for 2019: Agreement covers UHLS automated system use. Contract agreements may be revised for the 2020.

Motion made by E. Katz Greenstein and seconded by N. Burgin that we accept this extension with Upper Hudson. Approved. Details are on the report: Agreement for Upper Hudson Library Access Network (UHLAN} Services 2015-2017.

President's report: The Troy Public Library Foundation has some earnings from the endowment. They will give us \$25,000 to be used for building projects. We gratefully accept their donation.

Director's report: J. Charde filled in for the director's report. Elizabeth Maynard is a part time hire for Young Peoples' Services. We approved this hire on a motion from E. Katz Greenstein and seconded by N. Burgin. Approved. We are looking for a temporary librarian while one of our librarian is out on maternity leave. Loyce Szalasny is retiring. Her last day is December 27, 2018.

UHLS report: The Expedition runs until the end of December. If a patron goes to all 36 libraries, s/he can get a gold card. There will be no UHLS meeting this month.

Old business/new business: The October 2019 board meeting is scheduled for the 8th. This is also Yom Kippur. E. Katz Greenstein made the motion to move the meeting to Oct. 15 out of respect for the holiday and the patrons who celebrate it. This was seconded by N. Burgin. The director is waiting until January to solve the IT issue.

Public comment: None

Next meeting: Jan 8, 2019 at Main. 5:15 for Finance. 5:30 for regular Board meeting.