

Meeting of the Board of Trustees of the Troy Library May 8, 2018

Attendees: N. Burgin, M. Gavazzi, E. Katz Greenstein (presiding), M. Oliver, A. Nock , L. Segreto

Also attending: P. Hicok

Minutes: Approved on a motion on from M. Oliver, seconded by L. Segreto.

No public comment.

Treasurer's report: M. Oliver made the motion to "pay the bills". Motion was seconded by M. Gavazzi. N. Burgin asked about the library using "Amazon's Smile" fundraising feature.

Building Committee report: Nothing to report at this time.

Administration Committee report: A. Nock will set up a Doodle poll. Is this considered a meeting that is open to the public?

Community Foundation Grant: Nancy Preston's scope of work has been revised. M. Oliver asked about the time frame. E. Katz Greenstein said that the time frame "can be massaged". Motion made to approve the scope of work made by N. Burgin and seconded by M. Gavazzi. Motion passed. E. Katz Greenstein be contacting Nancy Preston to make this a formal commitment to the scope of work.

Employee Salary Structure: P. Hicok presented a new salary schedule. He said a tax increase of 9.19% would be needed to implement the schedule. Meeting halfway would mean an increase of 4-5%. We had an increase of about 4% last year. Civil Service has nothing to do with pay scale. We are 25-30% behind regional libraries in staff salaries .A. Nock asked if the 9% was of the \$3.01 /thousand. "One of the more important goals of the board is to support employees," she said. E. Katz Greenstein said the turnover is across the board. P. Hicok said the staff is not leaving because they are disgruntled; it's the money. We cover 50% of health insurance. We need to make a decision at the June meeting so the director can add it to the budget. A. Nock asked if it was percentage increase was of the tax levy. E. Katz Greenstein said we may have to have an interim meeting.

President's report: We received a thank you from the YWCA for "participating in the 2018 Healthy Kids Day Event". We have engaged Sickler, Torchia Allen & Churchill as our auditors for the year 2017. Victor Churchill will be our contact. TPL Friends had their Meet and Greet, which saw a nice surge midway through. They are going to plan it earlier next year. May 24 is Troy's Hidden Garden tour. There will be a "pop up" book sale at one of the locations. Upper Hudson Library System news: John McDonald responded to the request for more library funding. We do not know how much, but it was supported by both sides of the aisle and in both houses. The 107 state district has an interim. Senator Marchione has three libraries systems in her district. She gives equal amounts to each. June 19 is the annual Upper Hudson dinner in Troy. The Construction grants for 2018-2019 are opening June first. There will be 34 million dollars available statewide. Upper Hudson has \$1.079 million. Since Troy is considered "impoverished" we only have to come up with 25% matching for these grants. Upper Hudson will be giving a "Construction Grant 101" class May 21 at 10-11:30 and again May 24 from 6:30 - 8. Both classes will take place at Upper Hudson, in Albany.

Director's report: The Consolidated Funding Grant application opened May first. Only 20% of applicants get funded through SHPO. Applications are time consuming. We have been told that there is nothing wrong with our last application, but we still didn't get the grant. The grants are limited to \$250,000. It goes through SHPO. A. Nock asked if they expect us to be "shovel ready". Do we need to submit a work order? For further details see May 8, 2018 Director's Report. The upstairs computer lab was closed and the computers were put in the reading room. We put in 8 computers. Statistically the number of public computers is equal to the number of private devices using the WIFI. We will be getting the \$50,000 bequest from the estate of Mary Lou Cronin shortly. The Lansingburgh basement Bilco doors will be done first. Windows are next. We may be able to do more windows with this lower bid. The contractors for the doors should be there tomorrow. M. Gavazzi pointed out there is a Lansingburgh Historical tour on May 19. It would be nice if the doors are in by then.

Old/New business: Security. We have a guard from 4-8. We need the guard to rotate times. We need security cameras. All public buildings experience "problem patrons". We need to install professional cameras throughout the building, interior and two for the exterior. We have money available. N. Burgin made the motion to have the director "proceed to investigate and purchase a professional security camera system." The motion was seconded by L. Segreto. Motion passed unanimously.

Next meeting is June 12, 2018. Finance at 5:15, regular board meeting 5:30. Plan for the July meeting to be at Lansingburgh.